



Board of Trustees

Meeting of Wednesday, December 15, 2021 • 12:15 P.M.

San Diego Law Library

AGENDA

*****VIA ZOOM ONLINE MEETING*****

(alternatively by telephone)

- 1) Call to Order
- 2) Brown Act Exceptions During Public Health Crisis: Teleconferencing [California Emergency Services Act. (Gov. Code §§ 52953(e)(1), (e)(4).)]
 - A. Approval of Continuing Resolution (10 Min.)
- 3) Opportunity for General Public Comment (5 Min.) (see sign-in information)
- 4) Minutes of Previous Meetings (2 Min.)
 - A. Approval of Minutes of October 20, 2021
 - B. Minutes of November 17, 2021
- 5) Financial Report (Cox/Adkins) (10 Min.)
 - A. Financials for September & October 2021
- 6) Farewell & Thanks to Long-time Trustee Jeffrey D. Cawdrey (Adkins) (5 Min.)
- 7) Farewell & Thanks to Director of Libraries John W. Adkins (Elliott) (5 Min.)
- 8) Law Library Leadership Continuation Plan (Adkins) (10 Min) [CLOSED SESSION]
[Back in open session]
- 9) Approval of 2022 Board Meeting Dates (Adkins) (3 Min.)
- 10) Approval of 2022 Law Library Holiday Schedule (Adkins) (3 Min.)
- 11) Change to Borrower Rules -- Account Time Period (Adkins/Catalano) (5 Min.)
- 12) Other Reports (10 Min.)
 - A. Foundation Liaison Report (Judge Keley, Slomanson)
 - B. Director's Report (Adkins)
 - (1) Tour New Website (Catalano)
 - (2) Hear Our New Telephone Voice Greeting (Adkins)
- 13) Adjournment

*****THIS MEETING WILL BE CONDUCTED REMOTELY. FOR MORE INFORMATION.
SEE THE NOTICE AT THE END OF THE AGENDA SUMMARY (NEXT PAGE).*****

*****Items with asterisks will be discussion items only*****

Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at emurray@sdlawlibrary.org. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1105 Front Street, San Diego, CA 92101-3904

**San Diego County Public Law Library
Board of Trustees**

December 15, 2021 • 12:15 p.m.

*****THIS MEETING WILL BE CONDUCTED REMOTELY. FOR MORE INFORMATION, SEE THE NOTICE AT THE END OF THIS AGENDA.*****

AGENDA SUMMARY AND ACTION REQUESTED

NO.	ITEM	SUMMARY	RECOMMEND
1.	Call to Order		Action.
2.	Brown Act Exceptions During Public Health Crisis: Teleconferencing	As required under California Emergency Services Act (Gov. Code §§ 52953(e)(1), (e)(4).) the board will determine whether or not circumstances continue to allow remote meetings during a public health crisis. A. Approval of Continuing Resolution	Action.
3.	Opportunity for General Public Comment	This is a public meeting; members of the public may address the Board with advance notice; time limits will be enforced to allow hearing of all agenda items; contact Admin Officer (see below).	N/A
4.	Minutes of Previous Meetings	Approval of Minutes of October 21, 2021 & November 17, 2021	Action.
5.	Financial Report (Cox/Adkins)	Monthly Financials include court filing fees received in September & October 2021.	Information.
6.	Farewell & Thanks to Long-time Trustee Jeffrey Cawdrey	Bidding farewell to beloved trustee Jeff Cawdrey.	Action.
7.	Farewell & Thanks to Director of Libraries John W. Adkins	The Board will say goodbye to Director John Adkins at his last Board meeting before retirement.	Information.
8.	Law Library Leadership Continuation Plan	CLOSED SESSION pursuant to Gov. Code § 54957(b) [Brown Act exception allows closed session to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee]	Information.
		Approval of Library Leadership Continuation Plan until new director arrives. [OPEN SESSION]	Action.
9.	Approval of 2022 Board Meeting Dates	The proposed meeting dates for 2022 are generally the third Wednesday of each month at 12:15 pm, some exceptions.	Action.
10.	Approval of 2022 Law Library Holiday Schedule	The Library holds the same Holiday closures as the San Diego Courts and includes weekend closures if applicable.	Action.
11.	Change to Borrower Rules -- Account Time Period	Staff recommend changing the borrowers period to expire after 365 days, allowing for a full year of borrowing privileges for all patrons.	Action.
12.	Other Reports	A. Foundation Liaison Report (Judge Kelety, Slomanson, Sambold & Roper [Foundation Liaisons])	Information.
		B. Director's Report (Adkins) (1) Tour New Website (Catalano) (2) Hear Our New Telephone Voice Greeting (Adkins)	Information.
13.	Adjournment		Action.

IMPORTANT NOTICE:

THIS MEETING WILL BE HELD IN AN ONLINE ENVIRONMENT USING THE ZOOM APPLICATION.

Topic: SDLL Board of Trustees Meeting

Time: November 17, 2021 12:15 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88666344133>

Meeting ID: 886 6634 4133

One tap mobile

+16699006833,,88666344133# US (San Jose)

+14086380968,,88666344133# US (San Jose)

For more information on attending this meeting remotely and/or speaking on an issue of concern to you, please email Erin Murray at emurray@sdlawlibrary.org