



Board of Trustees

Meeting of Wednesday, April 15, 2020 • 12:15 P.M.

San Diego Law Library

AGENDA

- 1) Call to Order**
- 2) Opportunity for General Public Comment (5 Min.)**
- 3) Welcome New Trustee: The Honorable Rachel Cano (5 Min.) (Keley)**
- 4) Minutes of Previous Meetings (2 Min.)**
 - A. Approval of Minutes of February 19, 2020
- 5) COVID-19 Impact on Law Library (35 Min.) (Adkins)**
 - A. Finances**
 - (1) Financial Report – Feb. & beyond (Cox/Adkins)
 - (2) Court closure / Legislative outreach
 - (3) Staff: Recommend Holding Pattern
 - (4) Loan request to cover FY2020 expenses
 - B. Coronavirus: Policies & Procedures (Adkins)**
 - (1) Services Before and After (Adkins)
 - (2) Re-establish Budget Committee
Current Members: Lorena Slomanson, Treasurer (chair); Jeff Cawdrey, Secretary; Judge Gill; Judge Keley
- 6) Other Reports (10 Min.)**
 - A. Foundation Liaison Report (Judge Keley, Slomanson)
 - B. Joint Boards Meeting: POSTPONED
 - C. CalPERS Unfunded Pension Liability Breakdown
- 7) Director’s Report (10 Min.)**
 - A. Library Updates: Weekly Briefing / “What’s New?”
 - B. Advocacy Update
 - C. Law Library Press & Praise / Outreach
 - D. Facilities Maintenance Reports
 - E. Patron Compliments / Concerns / Incident Reports
 - F. Top Research Guides & Downloads Report
 - G. Social Media Report / Activity Report
- 8) Board Member Reports**
 - A. Any new business not an agenda item.
- 9) Adjournment**

*****THIS MEETING WILL BE CONDUCTED REMOTELY. FOR MORE INFORMATION, SEE THE NOTICE AT THE END OF THE AGENDA SUMMARY.*****

*****Items with asterisks will be discussion items only*****

Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at emurray@sdlawlibrary.org. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904

**San Diego County Public Law Library
Board of Trustees**

April 15, 2020 • 12:15 p.m.

*****THIS MEETING WILL BE CONDUCTED REMOTELY. FOR MORE INFORMATION, SEE THE NOTICE AT THE END OF THIS AGENDA.*****

AGENDA SUMMARY AND ACTION REQUESTED

NO.	ITEM	SUMMARY	RECOMMEND
1.	Call to Order		Action.
2.	Opportunity for General Public Comment		N/A
3.	Welcome New Board Member	The Honorable Rachel Cano	Information.
4.	Minutes of Previous Meetings	A. Approval of Minutes of February 19, 2020	Action.
5.	COVID-19 Impact on Law Library	A. Finances	
		(1) February Financial Report - & Beyond (Cox/Adkins)	Information.
		(2) Court Closure / Legislative Outreach	Information.
		(3) Staff: Recommend Holding Pattern	Information.
		(4) Loan Request: \$700,000 to Cover FY2020 Expenses	Action.
		B. Coronavirus Policies & Procedures	Action.
		(1) Services Before & After (Adkins)	Information.
	(2) Re-establish Budget Committee Current committee: Jeff Cawdrey, Secretary; Lorena Slomanson, Treasurer; Judge Gill; Judge Kelety (No more than 4)	Action.	
6.	Other Reports	A. Foundation Liaison Report (<i>Judge Kelety, Slomanson</i>)	Information.
		B. Joint Board Meeting: POSTPONED	Information.
		C. CalPERS Unfunded Pension Liability (<i>Cox</i>)	Information.
7.	Director's Report	A. Updates: Weekly Briefing - "What's New?" - County Connections	Information.
		B. Advocacy Update	Information.
		C. Law Library Press & Praise/Outreach	Information.
		D. Facilities Reports	Information.
		E. Patron Compliments/Concerns/Incidents	Information.
		F. Top Research Guides / Downloads	Information.
		G. Social Media Report / Activity Report	Information.
8.	Board Member	A. Any new business not an Agenda Item	Information.
9.	Adjournment		Action.

IMPORTANT NOTICE:

THIS MEETING WILL BE HELD IN AN ONLINE ENVIRONMENT USING THE ZOOM APPLICATION.

Time: Apr 15, 2020 12:00 PM Pacific Time (US and Canada)

Join Zoom Meeting by going here:

<https://zoom.us/j/651610105>

Meeting ID: 651 610 105

One tap mobile:

+1-669-900-6833

+1-408-638-0968

For more information on attending this meeting remotely, please email Erin Murray at

emurray@sdlawlibrary.org