



**Board of Trustees**

Meeting of Wednesday, September 18, 2019 • 12:15 P.M.

San Diego Law Library

1105 Front St., San Diego, CA 92101

**AGENDA**

---

- 1) **Call to Order**
- 2) **Opportunity for General Public Comment (5 Min.)**
- 3) **Minutes of Previous Meetings (2 Min.)**
  - A. Approval of Minutes of August 21, 2019
- 4) **Financial Report (5 Min.)**
  - A. Revised June 2019 Financials
  - B. July 2019 Financial Report
  - C. Possible Paydown of CalPERS Unfunded Pension Liability
- 5) **Approval of Annual Report (5 Min.)**
- 6) **Strategic Plan Update for January 2019 - June 2019 (10 Min.)**
- 7) **Tours for the San Diego Superior Court Staff – Valerie Gragg (5 Min.)**
- 8) **North County Trailer Update (5 Min.)**
- 9) **Other Reports (5 Min.)**
  - A. Foundation Liaison Report (Judge Gill, Slomanson)
    - (1) Witkin Dinner – October 17, 2019 from 5-8 pm
  - B. The Matthews Report Committee (Judge Berry, DiMare)
- 10) **Director’s Report (10 Min.)**
  - A. Library Update
    - (1) “What’s New?” ...at the Law Library
    - (2) County Connections
  - B. Law Library Press & Praise
  - C. Outreach Activities
  - D. Facilities Maintenance Reports
  - E. Patron Compliments/Concerns
  - F. Incident Reports
  - G. Top Research Guides & Downloads Report
  - H. Social Media Report
  - I. Monthly User Snapshot
  - J. Monthly Activity Report
- 11) **Board Member Reports (3 Min.)**
  - A. Any new business not an agenda item.
- 12) **Adjournment**

***\*\*Items with asterisks will be discussion items only\*\****

Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at (619) 531-4449. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904

San Diego County Public Law Library  
Board of Trustees  
San Diego Law Library  
1105 Front Street, San Diego, CA 92101  
August 21, 2019 • 12:15 p.m.

**AGENDA SUMMARY AND ACTION REQUESTED**

NO.	ITEM	SUMMARY	RECOMMEND
1.	<b>Call to Order</b>		<b>Action.</b>
2.	<b>Opportunity for General Public Comment</b>		N/A
3.	<b>Minutes of Previous Meetings</b>	A. Approval of Minutes of July 17, 2019	<b>Action.</b>
4.	<b>Financial Report</b>	A. Revised June 2019 Financial Report	Information.
		B. July 2019 Financial Report	Information.
		C. Possible Paydown of CalPERS Unfunded Pension Liability	<b>Action.</b>
5.	<b>Approval of Annual Report</b>		<b>Action.</b>
6.	<b>Strategic Plan Update for January 2019 - June 2019</b>		Information.
7.	<b>Tours for San Diego Superior Court Staff</b>	Presented by Valerie Gragg	Information.
8.	<b>North County Trailer Update</b>		Information.
9.	<b>Other Reports</b>	A. Foundation Liaison Report (Judge Gill, Sломanson) (1) Witkin Event - October 17, 2019 5-8 pm	Information.
		B. The Matthews Report Committee	Information.
10.	<b>Director's Report</b>	A. Library Update	Information.
		(1) "What's New?" ...at the Law Library	Information.
		(2) County Connections	Information.
		B. Law Library Press & Praise	Information.
		C. Outreach Activities	Information.
		D. Facilities Maintenance Reports	Information.
		E. Patron Compliments/Concerns	Information.
		F. Incident Reports	Information.
		G. Top Research Guides & Downloads Report	Information.
		H. Social Media Report	Information.
I. Monthly User Snapshot	Information.		
J. Monthly Activity Report	Information.		
11.	<b>Board Member Reports</b>	A. Any new business not an Agenda Item	Information.
12.	<b>Adjournment</b>		<b>Action.</b>