



Board of Trustees

Meeting of Wednesday, July 17, 2019 • 12:15 P.M.

San Diego Law Library

1105 Front St., San Diego, CA 92101

AGENDA

- 1) Call to Order**
- 2) Opportunity for General Public Comment (3 Min.)**
- 3) Minutes of Previous Meetings (2 Min.)**
 - A. Approval of Minutes of June 19, 2019
- 4) Financial Report (5 Min.)**
 - A. May 2019 Financial Report
- 5) Closed Session**
 - a) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Cal. Gov't Code §§ 54954.5(e), 54957(b)) (10 Min.)**
Title: Executive Director
 - b) **LIABILITY CLAIMS (Cal. Gov't Code § 54954.5(d)) (5 Min.)**
Claimant: Todd White
Agency claimed against: County of San Diego
- 6) Director's FY 2020 Compensation (10 Min.)**
- 7) Update on County's Request to Enter into a Memorandum of Agreement Concerning the Law Library's Use of County Buildings (5 Min.)**
- 8) North County Trailer Project MOA (10 Min.)**
- 9) Matthews Report: Next Steps (10 Min.)**
- 10) Other Reports (5 Min.)**
 - A. Foundation Liaison Report (Judge Gill, Slomanson)
 - B. Advocacy "Schedule" – Meetings, Etc.
- 11) Director's Report (5 Min.)**
 - A. Library Update
 - (1) "What's New?" ...at the Law Library
 - (2) County Connections
 - B. Law Library Press & Praise
 - C. Outreach Activities
 - D. Facilities Maintenance Reports
 - E. Patron Compliments/Concerns
 - F. Incident Reports
 - G. Top Research Guides & Downloads Report
 - H. Social Media Report
 - I. Monthly User Snapshot
 - J. Monthly Activity Report
- 12) Board Member Reports (3 Min.)**
 - A. Any new business not an agenda item.
- 13) Adjournment in Memory of Coral Henning, Director, Sacramento County Public Law Library (2 Min.)**

*****Items with asterisks will be discussion items only*****

Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at (619) 531-4449. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904

San Diego County Public Law Library
Board of Trustees
San Diego Law Library
1105 Front Street, San Diego, CA 92101
June 19, 2019 • 12:15 p.m.

AGENDA SUMMARY AND ACTION REQUESTED

NO.	ITEM	SUMMARY	RECOMMEND
1.	Call to Order		Action.
2.	Opportunity for General Public Comment		N/A
3.	Minutes of Previous Meetings	A. Approval of Minutes of May 15, 2019	Action.
4.	Financial Report	A. April 2019 Financial Report	Information.
5.	Closed Session	a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Cal. Gov't Code §§ 54954.5(e), 54957(b))	Action.
		b) LIABILITY CLAIMS (Cal. Gov't Code § 54954.5(d))	Information.
6.	Director's FY 2020 Compensation		Action.
7.	Update on County's Request to enter into an MOA	Concerning the Law Library's Use of County Buildings	Information.
8.	North County Trailer Project MOA		Action.
9.	Matthews Report: Next Steps		Information.
10.	Other Reports	A. Foundation Liaison Report (Judge Gill, Slomanson)	Information.
		B. Advocacy "Schedule" – Meetings, etc.	Information.
11.	Director's Report	A. Library Update	Information.
		(1) "What's New?" ...at the Law Library	Information.
		(2) County Connections	Information.
		B. Law Library press & praise	Information.
		C. Outreach activities	Information.
		D. Facilities maintenance reports	Information.
		E. Patron compliments/concerns	Information.
		F. Incident reports	Information.
		G. Social Media Report	Information.
		H. Monthly User Snapshot	Information.
I. Monthly Activity Report	Information.		
12.	Board Member Reports	A. Any new business not an Agenda Item	Information.
13.	Adjournment	In Memory of Coral Henning, Director, Sacramento County Public Law Library	Action.