



Board of Trustees

Meeting of Wednesday, April 18, 2018 • 12:15 P.M.

San Diego Law Library

1105 Front St., San Diego, CA 92101

AGENDA

- 1) **Call to Order**
- 2) **Opportunity for General Public Comment**
- 3) **Minutes of Previous Meetings**
 - A. Approval of Minutes of March 28, 2018
- 4) **Financial Report**
 - A. February 2018 Financial Report
 - B. Budget Committee Meeting and Timeline
- 5) **Personnel**
 - A. Staff Evaluation Period is April 12- May 15
 - B. New Hire – Lisa Foster
- 6) **Ad Hoc Director Review And Compensation Committee**
- 7) **Other Reports**
 - A. Foundation Liaison Report (Judge Gill, Low)
 - (1) Future of Foundation – Joint Meeting May 23rd
 - a. Judicial participation in fundraising
 - b. Ideas about how to support Foundation work
 - (2) New Events: attendance requested June 14th for North County trailer demo derby
 - B. Ad Hoc Library Future Committee (Joe Matthews Consultant)
 - C. Legislative Committee
 - (1) Senate Budget Hearing April 19th
- 8) **Director's Report**
 - A. Library Update
 - (1) "What's New?" ...at the Law Library
 - (2) County Connections
 - B. Law Library Press & Praise
 - C. Outreach Activities
 - D. Facilities Maintenance Reports
 - E. Patron Compliments/Concerns
 - F. Incident Reports; Workplace Violence Protective Order TRO
 - G. Top Research Guides & Downloads Report
 - H. Social Media Report
 - I. Monthly User Snapshot
 - J. Monthly Activity Report
- 9) **Board Member Reports**
 - A. Any new business not an Agenda Item.
- 10) **Adjournment**

*****Items with asterisks will be discussion items only*****

Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at (619) 531-4449. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904

San Diego County Public Law Library
Board of Trustees
San Diego Law Library
1105 Front Street, San Diego, CA 92101
April 18, 2018 • 12:15 p.m.

AGENDA SUMMARY AND ACTION REQUESTED

NO.	ITEM	SUMMARY	RECOMMEND
1.	Call to Order		Action.
2.	Opportunity for General Public Comment		N/A
3.	Minutes of Previous Meetings	A. Approval of Minutes of March 28, 2018	Action.
4.	Financial Report	A. February 2018 Financial Report	Information.
		B. Budget Committee Meeting and Timeline	Action.
5.	Personnel	A. Staff Evaluation Period is April 12 – May 15	Information.
		B. New Hire – Lisa Foster	Information.
6.	Ad Hoc Director Review and Compensation Committee		Information.
7.	Other Reports	A. Foundation Liaison Report (Judge Gill, Low)	Information.
		(1) Future of Foundation – Joint Meeting May 23rd	Information.
		a. Judicial participation in fundraising	Information.
		b. Ideas about how to support Foundation work	Information.
		(2) New Events: attendance requested June 14th for North County trailer demo derby	Information.
		B. Ad Hoc Library Future Committee (Joe Matthews Consultant)	Information.
		C. Legislative Committee	Information.
		(1) Senate Budget Hearing April 19th	Information.
8.	Director’s Report	A. Library Update	Information.
		(1) “What’s New?” ...at the Law Library	Information.
		(2) County Connections	Information.
		B. Law Library Press & Praise	Information.
		C. Outreach Activities	Information.
		D. Facilities Maintenance Reports	Information.
		E. Patron Compliments/ Complaints	Information.
		F. Incident Reports; Workplace Violence Protective Order TRO	Information.
		G. Top Research Guides & Downloads Report	Information.
		H. Social Media Report	Information.
		I. Monthly User Snapshot	Information.
		J. Monthly Activity Report	Information.
9.	Board Member Reports	A. Any new business not an Agenda Item.	Information.
11.	Adjournment		Action.