



**Board of Trustees**

**Meeting of Wednesday, March 28, 2018 • 12:15 P.M.**

**San Diego Law Library**

**1105 Front St., San Diego, CA 92101**

**AGENDA**

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- 1) Call to Order**
- 2) Opportunity for General Public Comment**
- 3) Minutes of Previous Meetings**
  - A. Approval of Minutes of February 21, 2018
- 4) Financial Report**
  - A. January 2018 Financial Report
- 5) Form 700 Reminder**
- 6) Safety and Security**
- 7) Joe Matthews**
- 8) Other Reports**
  - A. Foundation Liaison Report (Judge Gill, Low)
    - (1) Future of Foundation
    - (2) Joint Meeting
- 9) Director's Report**
  - A. Library Update
    - (1) "What's New?" ...at the Law Library
    - (2) County Connections
    - (3) Resolution of Appreciation for George W. Brewster, Jr. Upon his Retirement
  - B. Law Library Press & Praise
  - C. Outreach Activities
  - D. Facilities Maintenance Reports
  - E. Patron Compliments/Concerns
  - F. Incident Reports
  - G. Top Research Guides & Downloads Report
  - H. Social Media Report
  - I. Monthly User Snapshot
  - J. Monthly Activity Report
- 10) Board Member Reports**
  - A. Any new business not an Agenda Item.
- 11) Adjournment**

***\*\*Items with asterisks will be discussion items only\*\****

Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at (619) 531-4449. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904

San Diego County Public Law Library  
Board of Trustees  
San Diego Law Library  
1105 Front Street, San Diego, CA 92101  
March 28, 2018 • 12:15 p.m.

**AGENDA SUMMARY AND ACTION REQUESTED**

NO.	ITEM	SUMMARY	RECOMMEND
1.	<b>Call to Order</b>		<b>Action.</b>
2.	<b>Opportunity for General Public Comment</b>		N/A
3.	<b>Minutes of Previous Meetings</b>	A. Approval of Minutes of February 21, 2018	<b>Action.</b>
4.	<b>Financial Report</b>	A. January 2018 Financial Report	Information.
5.	<b>Form 700 Reminder</b>	A. Form 700 Reminder	Information.
6.	<b>Safety and Security</b>	A. Safety and Security	Information.
7.	<b>Joe Matthews</b>	A. Joe Matthews	Information.
8.	<b>Other Reports</b>	A. Foundation Liaison Report (Judge Gill, Low)	Information.
		(1) Future of Foundation	Information.
		(2) Joint Meeting	Information.
9.	<b>Director's Report</b>	A. Library Update	Information.
		(1) "What's New?" ...at the Law Library	Information.
		(2) County Connections	Information.
		(3) Resolution of Appreciation for George W. Brewster, Jr. Upon his Retirement	Information.
		B. Law Library Press & Praise	Information.
		C. Outreach Activities	Information.
		D. Facilities Maintenance Reports	Information.
		E. Patron Compliments/ Complaints	Information.
		F. Incident Reports	Information.
		G. Top Research Guides & Downloads Report	Information.
		H. Social Media Report	Information.
		I. Monthly User Snapshot	Information.
		J. Monthly Activity Report	Information.
10.	<b>Board Member Reports</b>	A. Any new business not an Agenda Item.	Information.
11.	<b>Adjournment</b>		<b>Action.</b>