



Board of Trustees

Meeting of Wednesday, February 21, 2018 • 12:15 P.M.

**San Diego Law Library
1105 Front St., San Diego, CA 92101**

AGENDA

- 1) Call to Order**
- 2) Opportunity for General Public Comment**
- 3) Minutes of Previous Meetings**
 - A. Approval of Minutes of January 17, 2018
- 4) Financial Report**
 - A. December 2017 Financial Report
- 5) Strategic Plan Update**
- 6) Form 700 Reminder**
- 7) Other Reports**
 - A. Foundation Liaison Report (Judge Gill, Low)
 - (1) Future of Foundation: Joint Meeting
 - B. CCCLL Spring Meeting
 - C. Future of the Law Library: Meeting with Joe Matthews
- 8) Director's Report**
 - A. Library Update
 - (1) "What's New?" ...at the Law Library
 - (2) County Connections
 - (3) North County Trailer response letter and meeting January 18, 2018
 - (4) Request approval for Resolution of Appreciation for George W. Brewster, Jr. Upon his Retirement
 - B. Law Library Press & Praise
 - C. Outreach Activities
 - D. Facilities Maintenance Reports
 - E. Patron Compliments/Concerns
 - F. Incident Reports
 - G. Top Research Guides & Downloads Report
 - H. Social Media Report
 - I. Monthly User Snapshot
 - J. Monthly Activity Report
- 9) Board Member Reports**
 - A. Any new business not an Agenda Item.
- 10) Adjournment**

*****Items with asterisks will be discussion items only*****

Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at (619) 531-4449. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904

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AGENDA SUMMARY AND ACTION REQUESTED

NO.	ITEM	SUMMARY	RECOMMEND
1.	Call to Order		Action.
2.	Opportunity for General Public Comment		N/A
3.	Minutes of Previous Meetings	A. Approval of Minutes of January 17, 2018	Action.
4.	Financial Report	A. December 2017 Financial Report	Information.
5.	Strategic Plan Update	A. Strategic Plan Update	Information.
6.	Form 700 Reminder	A. Form 700 Reminder	Information.
7.	Other Reports	A. Foundation Liaison Report (Judge Gill, Low)	Information.
		(1) Future of Foundation: Joint Meeting	Information.
		B. CCCLL Spring Meeting (Adkins)	Information
		C. Future of the Law Library: Meeting with Joe Matthews	Information.
8.	Director's Report	A. Library Update	Information.
		(1) "What's New?" ...at the Law Library	Information.
		(2) County Connections	Information.
		(3) North County Trailer Response letter and Meeting January 18, 2018	Information.
		(4) Request approval for Resolution of Appreciation for George W. Brewster, Jr. Upon his Retirement	Action.
		B. Law Library Press & Praise	Information.
		C. Outreach Activities	Information.
		D. Facilities Maintenance Reports	Information.
		E. Patron Compliments/ Complaints	Information.
		F. Incident Reports	Information.
		G. Top Research Guides & Downloads Report	Information.
		H. Social Media Report	Information.
I. Monthly User Snapshot	Information.		
J. Monthly Activity Report	Information.		
9.	Board Member Reports	A. Any new business not an Agenda Item.	Information.
11.	Adjournment		Action.