



Meeting of Wednesday, April 19, 2017 • 12:15 P.M.
San Diego Law Library
1105 Front St., San Diego, CA 92101

AGENDA

- 1) **Call to Order**
- 2) **Opportunity for General Public Comment**
- 3) **Minutes of Previous Meetings**
 - A. Approval of Minutes of March 15, 2017
- 4) **Financial Report**
 - A. February 2017 Financial Report
- 5) **Patron Rules of Conduct**
- 6) **Staff Insight: Q&A**
 - A. Michael Gatmaitan, SDLL Network Administrator
- 7) **Social Media 101**
 - A. Social Media Training by Chris Cox, SDLL Business Systems Coordinator & SoMe Team Lead
- 8) **Other Reports**
 - A. Foundation Liaison Report (Judge Gill, Low)
 - B. Legislative Committee (Adkins)
 - C. Membership Committee (Adkins)
- 9) **Director's Report**
 - A. Library Update
 - (1) "What's New?" ...at the Law Library
 - (2) County Connections
 - (3) Self Help Center
 - (a) New Concept for Branding & Marketing
 - B. Law Library press & praise
 - C. Outreach activities
 - D. Facilities maintenance reports
 - E. Patron compliments/ complaints
 - F. Incident reports
 - G. Internet/Web Report
 - H. Monthly Activity Report
- 10) **Board Member Reports**
 - A. Any new business not an Agenda Item.
- 11) **Adjournment**

*****Items with asterisks will be discussion items only*****

Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at (619) 531-4449. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904

San Diego County Public Law Library
Board of Trustees
San Diego Law Library
1105 Front Street, San Diego, CA 92101
April 19, 2017 • 12:15 p.m.

AGENDA SUMMARY AND ACTION REQUESTED

NO.	ITEM	SUMMARY	RECOMMEND
1.	Call to Order		Action.
2.*	Opportunity for General Public Comment		N/A
3.	Minutes of Previous Meetings	A. Approval of Minutes of March 15, 2017	Action.
4.	Financial Report	A. February 2017 Financial Report	Information.
5.	Patron Rules of Conduct	A. Review of the Patron Rules of Conduct	Action.
6.	Staff Insight: Q&A	A. Michael Gatmaitan, Network Administrator	Information.
7.	Social Media 101	A. Social Media Training by Chris Cox, Business Systems Coordinator & SoMe Team Lead	Information.
8.	Other Reports	A. Foundation Liaison Report (Judge Gill, Low)	Information.
		B. Legislative Committee (Adkins)	Information.
		C. Membership Committee (Adkins)	Information.
9.	Director's Report	A. Library Update	Information.
		(1) "What's New?" ...at the Law Library	Information.
		(2) County Connections	Information.
		(3) Self Help Center	Information.
		B. Law Library press & praise	Information.
		C. Outreach activities	Information.
		D. Facilities maintenance reports	Information.
		E. Patron compliments/ complaints	Information.
		F. Incident reports	Information.
		G. Internet/Web Report	Information.
H. Monthly Activity Report	Information.		
10.	Board Member Reports	A. Any new business not an Agenda Item.	Information.
11.	Adjournment		Action.