1) Call to Order
2) * Opportunity for General Public Comment
3) Minutes
   a. Previous Meeting of September 16, 2015.
4) Financial Report
   a. Finance Report
5) Annual Report
6) Audit Report
7) Bylaws Revision
8) Other Reports
   a. Foundation Liaison Report (Judge Gill, Low)
   b. Legislative Committee (Judge Keely)
   c. Membership Program Committee
9) Branch Update
   a. Report on Branch Operations
10) Secretary’s Report
    a. Law Library press & praise
    b. Outreach activities
    c. Facilities maintenance reports
    d. Patron compliments/complaints
    e. Incident reports
    f. Monthly Activity Report
11) Other Business
12) Adjournment

**Items with asterisks will be discussion items only**
At the beginning of the meeting, the presiding officer will ask if Board members or members of the public wish to pull other items for discussion. Items not pulled for discussion are passed in a consent resolution at the beginning of the meeting. Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board’s attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904, and (619) 531-4449.
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<th>No.</th>
<th>Item</th>
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<td>1.</td>
<td>Call to Order</td>
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<td>Action.</td>
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<td>2*</td>
<td>Opportunity for General Public Comment</td>
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<td>3.</td>
<td>Minutes of Previous Meetings</td>
<td>A. Approval of Minutes of September 16, 2015</td>
<td>Action.</td>
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<td>7.</td>
<td>Bylaws Revision</td>
<td>A. Bylaws Revisions</td>
<td>Information.</td>
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<td>8.</td>
<td>Other Reports</td>
<td>A. Foundation Liaison Report (Judge Gill, Low)</td>
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<td>B. Legislative Committee</td>
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<td>C. Membership Program Committee</td>
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<td>E. Incident reports</td>
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<td>F. Monthly Activity Report</td>
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<td>11.</td>
<td>Other Business</td>
<td>A. Any new business not an Agenda Item.</td>
<td>Information.</td>
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Item 3: Minutes

a. Previous Meeting of September 16, 2015
The Law Library Board of Trustees held a regular meeting, pursuant to notice thereof, on September 16, 2015 at the San Diego Law Library, located at 1105 Front St., San Diego, CA 92101.

Present: The following Board members were present: Honorable Julia Craig Keley, President; Honorable David Berry, Vice President; Lorena Slomanson, Esq., Assistant Secretary; Honorable Joseph Brannigan; Mara Elliott; Honorable David M. Gill; and Nathan Low, Esq.

Absent: Jeffrey D. Cawdrey, Esq., Treasurer; and Honorable Yvonne E. Campos.

Also Present: John W. Adkins, Director of Libraries and Secretary to the Board; Marcia O’Hara, Assistant Director of Finance & Personnel; and Cyndi Quisenberry, Administrative Support Officer.

Guests: None

1) Call to Order
   Judge Julia Keley, Board President, convened the meeting at 12:18 pm.

2) * Opportunity for General Public Comment
   a. No Public Comments

3) Minutes
   a. Previous Meeting of July 29, 2015

   MOTION (1): Judge Keley called for a motion to approve the minutes of August 19, 2015. Ms. Elliott moved to approve the minutes; Judge Keley seconded the motion, Judge Berry, Ms. Slomanson, and Judge Berry abstained and the minutes passed by acclamation.

4) Financial Report (O’Hara)
   a. Financial Reporting
      - Ms. O’Hara reported on revised June 2015 financials.
         o June 2015 financials are revised due to an adjustment to liability amount of $53,688 due in July. Paid in July. The auditors asked for the amount to be accrued in June 2015.
      - The operating balance on the Revised June 2015 financials is lower than previously reported because of this adjustment.
      - Ms. O’Hara reported on July 2015 Financials
         o Filing Fees are a little bit lower than the amount we received last year, but we are over budgeted amount by 10%.
5) Approval of Annual Report
   a. Incorporated any changes submitted to the director.
   b. Mr. Cawdrey recommended approval provided the final audit information is in accordance with the draft.
      • Audit report is not subject to approval.
      • Mr. Adkins will check for need for approval of the audit.
   c. Discussion tabled until next meeting.
      • October meeting rescheduled to October 14, 2015 to allow for the approval of the Annual Report and the conveyance of the Audit to the county auditors.

MOTION (2): Judge Kelety called for a motion to approve the Fiscal Year 2014-2015 Annual Report. This motion was tabled until the October 14, 2015 meeting to allow for review of the Board’s responsibilities regarding the Audit.

6) Bylaws Review Discussion
   • Ms. Elliott reviewed the current bylaws.
     o Ms. Elliott reviewed all recommended changes, and explained why corrections were made.
        • Found many inconsistencies with the law.
        • The Board discussed whether the Secretary should be a Board Member rather than the Director.
        • Consent Agenda is not relevant to this organization. Recommend removing this section.
     • Discussion left off on page 19. Ms. Elliott will review and return a working copy for further discussion.

7) Other Reports
   a. Foundation Liaison Report (Judge Gill; Nathan Low)
      • No Report
   b. Legislative Committee Report
      • Mr. Adkins reported that SB711 (An act to amend Section 6360 of the Business and Professions Code) is up for the Governor’s signature.
   c. Ad Hoc Membership Committee
      • The staff compiled membership program information for both Ms. Slomanson and Ms. Elliott. A meeting will be called soon.

8) Secretary’s Report
   a) Law Library press & praise
   b) Outreach activities
Law Library Board of Trustees
Minutes of the Meeting
September 16, 2015

- 1 Class, 2 Lectures, and 13 Legal Clinics.

c) Facilities Maintenance Reports
   - 15 Facilities Maintenance Reports

d) Patron compliments/complaints
   - 8 Patron Compliments/Complaints

e) Incident reports
   - 1 Incident Report

f) Monthly Activity Report

9) Other Business

10) Adjournment
    - The meeting adjourned at 1:20 pm.
Item 4:
Financial Report
TO BE PROVIDED SEPARATELY
Item 5:
Approval of Annual Report
TO BE PROVIDED SEPARATELY
Item 6: Independent Audit Report
TO BE PROVIDED SEPARATELY
Item 7: Bylaws Revision
I. Name

A) The organization shall be called “The Board of Trustees of the San Diego County Public Law Library.”

II. Creating Statutes and Provisions

A) The Board of Trustees (Board) exist by virtue of the provisions of Chapter 5 of the California Business and Professions Code, sections 6300 through 6363, as amended from time to time, and exercises the powers and authority and assumes the responsibilities delegated to it under that Code.

B) The Board shall approve a Mission Statement for the San Diego County Public Law Library.

1) A current version shall be appended to these bylaws. A copy of the Mission Statement shall be made to any one requesting it.

C) Regular Procedure

1) These bylaws may be amended by a vote of five Board members present at any duly noticed regular or special meeting.

2) The Board shall review these by-laws at least once every three years.

D) Use of Robert’s Rules of Order

1) In all instances when these Bylaws are silent with regard to the conduct of Board business, then the latest available edition of Robert’s Rules of Order shall control the parliamentary rules of the San Diego County Public Law Library Board of Trustees. If Robert’s Rules of Order is silent as well, then a resolution passed by the majority present at a meeting shall be controlling with regard to this matter only.

III. Members

A) Superior Court

1) The San Diego County Superior Court shall elect up to five members to
2) A member of the Board from the Superior Court shall serve a term of three years. Terms begin in January. Judicial members may be re-elected for succeeding terms, as the Superior Court desires.

3) Terms shall be overlapping, with no more than two members elected each year. If a member shall resign from the Board prior to the end of the term, then the Superior Court shall elect one of its members to serve the balance of the term.

B) Attorney Members

1) The San Diego County Board of Supervisors (County Board) shall appoint up to four members to the Board of Trustees for three-year, overlapping terms. At least one attorney shall be a member of the San Diego County Bar Association.

2) Terms of attorney members begin in January. Attorney members may be re-appointed for succeeding terms, as the County Board desires.

C) Unfilled Vacancy and Removal of a Trustee

1) The Appointing Authority may appoint a person to serve in the capacity of a trustee when there is an unfilled position on the Board.

2) The Board may remove a trustee from the Board if he or she fails to attend three consecutive meetings.

3) The Secretary shall notify the proper appointing authority of any impending vacancies in a timely manner.

IV. Officers of the Board

A) President/President Elect (Vice President)

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1 Cal. Bus. & Prof. Code §6301.1(a)
2 Cal. Bus. & Prof. Code §6301.1(b)
3 The County Board has a standing rule that its board appointees serve until new appointments are made. Thus, attorney appointments to the Board would serve beyond January if no subsequent appointments had yet been made unless the attorney formally resigns. The Board can fill the position temporarily, as set out by statute and these bylaws, if the attorney formally resigns.
4 Cal. Bus. & Prof. Code 6301.1(c)
1) The Board shall appoint one of its members to serve as Vice President/President Elect of the Board, who shall begin service as President at the first meeting of the calendar year subsequent to that election as Vice President/President Elect. If the Vice President/President Elect should choose not to serve, then an election for the office of President for that calendar year shall be held.

2) The President shall serve for a term of one year.

3) The President may not serve three consecutive terms, unless the Vice President/President Elect should choose not to serve as President, whereupon the President may serve a third term if elected in accordance with Bylaws IV.A.1.

B) Secretary

1) The Board shall elect one from its members to serve as Secretary of the Board.

2) The Secretary shall serve a term of one year.

3) The Secretary may serve any number of consecutive terms.

C) Treasurer

1) The Board shall elect one from its members to serve as Treasurer of the Board.

2) The Treasurer shall serve a term of one year.

3) The Treasurer may serve any number of consecutive terms.

D) Election of Officers

1) Except for the selection of the Secretary, an election for officers shall be held at the regularly scheduled January meeting once every year.

2) If a position on the Board is vacant at the time of a regularly scheduled election, the election may be delayed until the Board has its full complement of members, whereupon the officers previously serving shall continue in that capacity. If a regularly scheduled election is delayed and one of the officer posts is vacant, the Board may elect a temporary officer for that post.
3) If an officer post is vacated prior to the end of the term, the Board may hold an election at the next regularly scheduled meeting.

V. Committees

A) Membership of Committees

1) All standing committees shall be composed only of Board members.

2) All ad hoc committees, other than committees of the whole, shall be limited to no more than four Board members.

B) Powers of Committees

1) No committee will have other than advisory powers unless, by suitable action of the Board, it is granted specific power to act.

C) Types of Committees

1) Standing committees have continuing subject matter jurisdiction. The members shall be chosen as defined in these bylaws. Members shall serve for a term of one year, but may be reappointed consecutively for any number of terms.

   (a) There are two standing committees: Personnel and Budget.

   (b) A standing committee is subject to the Ralph M. Brown Act (Brown Act).

2) Ad hoc committees are temporary committees which serve a limited or single purpose that is not perpetual and dissolve once the committee's task is completed. An ad hoc committee is composed solely of less than a quorum.

   (a) The Board may create ad hoc committees by motion.

   (b) A motion creating an ad hoc committee may specify how its members are chosen or may even specify which members of the Board shall serve on the committee. If there is no specific statement on the membership of the committee, then the President shall appoint the members of the committee.
(c) An ad hoc committee is not subject to the Brown Act.  

D) Personnel Committee

1) The President shall appoint members of the Board to serve on a Personnel Committee, one of whom shall be designated Chairman.

2) The Personnel Committee shall be charged with oversight of the personnel policy of the Law Library.

3) The Personnel Committee shall make appropriate recommendations on salary, compensation and fringe benefits of the Law Library staff to the Board as a whole.

E) Budget Committee

1) The President shall appoint members of the Board to serve on a Budget Committee.

2) The Budget Committee shall be charged with oversight of the budgetary and accounting policy of the Law Library.

3) The Budget Committee shall annually make budget recommendations on to the Board as a whole, including any cost of living adjustment for staff.

VI. Meetings

A) Time of Meetings

1) All meetings shall be held in conformity with the Brown Act.

2) Regularly scheduled meetings

   (a) The Board shall determine the dates, times, and location for its regularly scheduled monthly meetings.

   (b) Each December, the Secretary or designee shall establish a calendar for the subsequent year creating a regularly scheduled meeting each calendar month. The schedule may be varied slightly to avoid conflict with holidays.

   (c) The Secretary, or designee, shall post the agenda describing

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6 Cal. Gov't Code §§54950 through 54963.
the matters to be discussed in a location accessible to the public and on the Law Library's website at least 72 hours in advance of the meeting.\(^7\)

3) Special meetings

(a) The President of the Board, or a majority of Board Members, may call a special meeting to handle a discrete matter or matters.

(b) Except as follows, there shall be at least twenty-four hours' notice of a special meeting. The notice and any accompanying agenda shall be posted at least 24 hours prior to the special meeting\(^8\) in a location accessible to the public and on the Law Library's website.

(c) A special meeting may not be called regarding the salaries, salary schedules, or compensation of a local agency executive.\(^9\)

(d) No items of business not agendized may be discussed.

4) Emergency Meetings

(a) An emergency meeting may be held if prompt action is needed due to actual or threatened disruption of public facilities.\(^10\)

(b) News media who have requested written notice of special meetings must be given telephonic notice of the meeting at least one hour in advance.

(c) The notice and agenda should be posted in a location accessible to the public and on the Law Library's website as soon as possible.

5) Place of Meetings

(a) All meetings shall be held in the Board Room of the San Diego County Public Law Library, located at 1105 Front

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\(^7\) Cal. Govt. Code § 54954.2(a)(1).
\(^8\) Cal. Govt. Code § 54956.
\(^9\) Cal. Govt. Code § 54956(h)
\(^10\) Cal. Govt. Code § 54956.5
Street, San Diego, California.

(b) A Board meeting may be held at another location by order of a Board resolution passed at a previous regularly scheduled Board meeting.

6) Conduct of Meeting

(a) Presiding Officer

(1) The President shall preside over Board meetings.

(2) If the President is not present, the presiding officer shall be chosen from the other voting members of the Board in the following order: the Vice President, the Secretary, other members of the Board in the order of seniority on the Board.

(b) Recording Officer

(1) The Secretary or designee shall record the minutes of each meeting and perform the other responsibilities required by the statute.11

(c) Quorum

(1) A quorum for the conduct of business shall consist of five members of the Board.12

(2) If two or more Board member positions are vacant, then four members sitting in session shall constitute a quorum.13

(3) Proxy votes are not available. However, a Board member who will miss a meeting may express his or her opinion to another member or the Secretary for statement at the meeting during discussion.

(4) An affirmative vote of a majority of the members

11 Cal. Bus. & Prof. § 6307.
12 Cal. Bus. & Prof. Code § 6304
13 Cal. Bus. & Prof. Code § 6304
of the Board is required to take action.\footnote{14}{Cal. Bus. & Prof. Code \S\ 6304\S6304}

(d) Agenda

(1) At the President's direction, the Director Libraries shall prepare the agenda for regularly scheduled Board meetings and send the agenda to all Board members at least seventy-two hours before the meeting.\footnote{15}{Cal. Govt. Code \S 54954.2.}

(2) Materials shall be sent to all members and shall be available for public inspection as soon as available. Those materials relevant to closed session matters, such as personnel matters, shall not be made available for public inspection.

(3) Agenda materials shall be available at the meeting location and on the Law Library's website.

(4) Any Board member may have an item included on the agenda if the request is made to the President at least seventy-two hours before the meeting.

(5) The public may comment on any item of business before the Board votes.

(e) Conduct of Meetings

(1) The order of business for regular meetings shall include, but not be limited to, the following items which shall be covered in the sequence shown so far as circumstances will permit:

i. Call to order.

ii. Non-Agenda Public Comment.\footnote{16}{Cal. Gov't Code \S 54954.3 (a)}

iii. Disposition of the minutes of the previous regular and/or special meeting.
iv. The Director's financial report.

v. Discussion Items

vi. Committee reports

vii. Adjournment.

(f) Non-Agenda Items, which may include:

(1) A continued item from a properly posted agenda at a meeting held five days or less before the date action is taken on the item. Upon a vote of two-thirds vote of the Board, or if less than two-thirds of the members are present, a unanimous vote; or

(2) That the need to take action arose after the agenda was posted;

(3) Upon a determination of a majority that an emergency exists.\textsuperscript{17}

7) Voting

(a) The presiding officer of a meeting may vote on any measure and may offer or second any motions, resolutions, or amendments. The presiding officer need not announce his or her vote unless determinative of the outcome.

(b) A member of the Board should abstain from voting on any measure which may present a conflict of interest. Such abstention shall not affect the quorum.

(c) Unless otherwise noted in these bylaws or by Board resolution requiring a super-majority with regard to a specific item, an affirmative vote of five members is required to take action, except for actions related to obtaining a quorum or adjourning a meeting.

\textsuperscript{17} California Government Code §54954.2(b)
(d) The Secretary shall record the count for any vote containing both yeas and nays.\(^\text{18}\)

VII. Director of Libraries and Staff

A) The Director of Libraries\(^\text{19}\)

1) The Director of Libraries ("Director") is the chief administrative officer of the San Diego County Public Law Library, serving at the discretion of the Board and with compensation determined by the Board.

2) The Board shall establish rules and approve the salary and compensation for the Director annually.

B) Other Staff

1) The Director shall appoint and specify the duties of other employees and shall be held responsible for the proper direction and supervision of the staff, and delegation of duties to it.

2) In accordance with general policy approved by the Board, the Director shall determine staff compensation, evaluations, and promotions, subject to budget approved by the Board.

C) Duties of the Director and the Staff

1) The Director and the staff shall be responsible for the care and maintenance of the Library's property, for an adequate and proper selection of books in keeping with the stated policy of the Board, for the efficiency of library service to the public, and for its financial operation within the limitations of the budgeted appropriation.

2) All duties carried out by staff shall conform to the policies established by the Board, including the Mission Statement.

VIII. Financial Rules\(^\text{20}\)

A) The fiscal year shall be July 1 to June 30.

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\(^{18}\) Cal. Bus. & Prof. § 6307.

\(^{19}\) Cal. Bus. & Prof. Code § 6345.

\(^{20}\) Amended March 25, 1992, July 29, 1992, November 23, 1994, and September 25, 1996. Amended March 24, 2004, to reflect changed procedures created when the Library's accounts were brought in-house and the Library began to produce its own checks.
B) The annual budget for the San Diego County Public Law Library shall be approved by the Board prior to the beginning of the fiscal year. The Board may alter the budget during the year during a noticed meeting and subject to approval by a properly constituted quorum of the Board.

C) The Director and staff of the Law Library shall endeavor to stay within the budget established by the Board. The Director shall report all instances when expenses go beyond the amount budgeted to the Board.

1) The Director shall have authority to increase a budget line in a new fiscal year to allow one-time purchases that were budgeted and supposed to occur in the previous fiscal year, provided that those purchases were included in estimates of year-end figures when budgeting for the new fiscal year. Such budget increases and purchases shall be reported routinely as "year-end rollover" purchases in the Director's regularly scheduled financial report.

D) The County Auditor shall be advised that it is the Board's desire that the Auditor disregard instances of the Law Library's expenditures exceeding its budget figures (called "appropriations" by the Auditor), other than notifying the Law Library in the routine manner. No action need be taken by the County Auditor in such instances.21

E) The Director is authorized to make purchases of any amount within a budget line previously approved by the Board.

F) The following people are authorized to act as check and warrant request signers:

1) The Director.

2) The President.

3) The Treasurer.

4) Other Board member(s) authorized by Board resolution.

G) The following dispositions of funds shall require two signatures:

1) Approval of wire transfers made to the County Auditor to be drawn from the Law Library Trust Fund.

21 Cal. Bus. & Prof. Code § 6325; also see Board resolution, June 10, 1976.
2) All checks over $5,000.

3) Payroll checks made in addition to those processed by the Library’s payroll service.22

4) Checks from accounts established from income from sources other than civil court filing fees, including the Mastercard/Visa account.

H) Any check written to a library staff member who can sign checks must be signed by at least one trustee.

I) The following dispositions of funds shall require one signature. In no event shall such a disposition be made to the signer or to any party in which the signer has a property interest.

1) Checks under $5,000, made from the Library’s regular accounts. A summary of all such checks must be countersigned by the Treasurer or other trustee before the checks are disbursed.

2) Revolving fund check, of not more than $50,000 for expenditures not exceeding $10,000 each.23

J) Financial rules for affiliated organizations, including the Law Library Justice Foundation, shall be handled within the bylaws of those respective organizations.

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22 In an emergency situation, such as a lost or stolen payroll check, an emergency check may be written from the revolving fund, with subsequent approval of the Board’s Treasurer.

Item 8:
Branch Update
EAST COUNTY BRANCH REPORT
PUBLIC LIBRARY PARTNERSHIP MEETING NOTES
August 20, 2015

Attendees: John Adkins, SDLL Director of Libraries; Cheryl Weeks-Frey, SDLL Outreach Officer; Hildie V. Kraus, San Diego County Library, El Cajon Branch Manager

- The San Diego Law Library (SDLL) is interested in outreach and ‘satellite’ facilities, in order to go to where their patrons are; the El Cajon branch of the San Diego County Library (SDCL) is a good venue for this pilot, due to its high visitor count, and community needs.

- Los Angeles County, Pasadena and Riverside library systems have partnerships with law libraries in place, and they are successful.

- This project has a possible start date of January 2016.

- I am not sure if this requires a Memorandum of Understanding between SDCL and SDLL.

- Here are the proposed aspects of the partnership:
  - The SDLL would staff a drop-in program at the El Cajon Library similar to our Veterans’ Drop-in program. This would occur in the conference room on the 1st and 3rd Mondays of the month, from 9:30 – 1:00 pm. I have booked the conference room, starting January 2016 – it’s better to schedule it tentatively and change/cancel if necessary.
  - The SDLL would donate part of their collection, to be added to the El Cajon reference collection. The SDLL will decide which materials would comprise this ‘satellite collection’ and advise SDCL of its approximate size and number.
  - The SDLL would offer monthly presentations by attorneys about topics relevant to the community, such as landlord-tenant issues, bankruptcy, and credit problems.
  - The SDLL would hold free legal clinics at the El Cajon Library that would provide individual consultations by appointment.
  - SDCL might agree to offer legal databases (at no cost to the library) for which the SDLL holds licenses. These would be available to SDCL cardholders.

- I will meet with Deputy Director Susan Moore to discuss the partnership.
Item 9:
Secretary’s Report
PRESS RELEASE: Governor signs Wolk bill to support county law libraries

FOR IMMEDIATE RELEASE
September 22, 2015
Contact: Melissa Jones, (916) 651-4003

Governor signs Wolk bill to support county law libraries
Enables libraries to charge for modern services to defray costs

SACRAMENTO – Late yesterday Governor Edmund G. Brown Jr. signed into law legislation by State Senator Lois Wolk (D-Davis) enabling county law libraries to charge a fee to recoup for the cost of providing an array of modern services to their patrons.

County law libraries provide Californians with access to information about the state’s legal system, and have expanded the services they offer in order to address the modern needs of library users and the broader community. Senate Bill 711 adds services such as electronic delivery and other delivery services, educational programs, special events, and provision of supplies or food services to the list of services for which county law libraries are authorized to provide and charge.

“County law libraries are not supported by state or local tax dollars, and continue to experience diminishing operations revenues. In fact, over the past 5 years county law libraries have seen a nearly 32 percent decrease in revenue,” Wolk said. “This new law won’t solve this funding shortfall, but it will enable libraries to recover the costs of providing some of these services to the public and insulate them from lawsuits alleging they have no authority to charge a fee for these services.”

SB 711 also defines county law libraries as public libraries, allowing the State Librarian to work with county law libraries and create partnerships among libraries throughout the state.

The bill, which received bi-partisan support and had no opposition, was supported by the Council of California County Law Librarians and numerous county law libraries, including those in Contra Costa, Sacramento, Solano, Sonoma, and Yolo County.

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Melissa Jones-Ferguson
State Senator Lois Wolk – 3rd District
Phone: (916) 651-4003
E-mail: melissa.jones@sen.ca.gov
The San Diego Daily Transcript — Jonathan Horn

The San Diego Daily Transcript, once the business community's go-to publication for industry news and listings, is going out of print after 130 years.

A statement posted to the business newspaper's website by Publisher Robert Loomis on Wednesday said the Transcript is victim of a changing media landscape that makes operating in San Diego no longer possible.

While not many San Diegans may know of the publication, it is the city's official newspaper of record. The paper is known for its straightforward business news, analytical graphs on the front page, and for its government contract ads. Those who wish to contract with various public agencies relied on the paper's "bid board," where they could try to get head starts on securing work for the government. The paper, like many others, struggled with a decline in newspaper ad revenue, as most information is now readily available online.

The newspaper, which employs about a dozen reporters and editors, will cease publication on Sept. 1, although its website will stay online for an undetermined period. The entire company will close on Sept. 21.

"While many cost savings measures have been initiated in the past, including the enthusiastic embrace of rapidly changing technology, producing the daily news, data and information for which the company is known requires a relatively large number of employees with related support systems," Loomis said in a statement. "Increasing overhead, health care costs and the uncertain future of the news industry dictate that the company is no longer a viable business."

The news company has an old-time feel, operating out of a converted hospital on Third Avenue, with a printing press on site.

In his statement, Loomis said he hopes the Transcripts' efforts are preserved. He said he hopes a library or local university would maintain past Daily Transcript editions as a resource for San Diego's researchers and business people.

While the publication will cease to exist, its influence will persist. The paper has helped launch the careers of a number of journalists who continue to cover government, politics and business in San Diego today.
Scott Lewis, editor in chief of Voice of San Diego, covered real-estate, water, and politics for the Transcript from 2003 to 2005, a tumultuous time at City Hall. Lewis said he learned about real estate leading up to the housing bubble, the politics of water when a regionwide deal was being formed, and covered local politics during an era of federal investigations.

“The Transcript kind of had a way of finding and giving young people a chance to start,” he said. “You could write with freedom if it was good stuff and so it allowed a lot of us to make a name even if we didn’t deserve it.”

Rachel Laing, a public affairs professional, said there was so much turnover in the newsroom that she went from a position as a copy editor to managing editor within a year of being hired at the paper in 1998.

“People who were able to actually get good stories would really shine, and they would get plush jobs and go away,” she said. “You got to know a lot of people who were incredibly talented, and meet them early in their careers.”

Despite its historic feel, the Transcript launched its website in 1994, early in the news industry’s transition to the digital world. But the unveiling of sdot.com, which now charges subscriptions, still couldn’t escape the plague of declining print revenue that is hitting the rest of the newspaper industry. The site still gets 3.3 million unique visitors per year.

Last year, print newspaper ad revenue across the nation fell to $16.3 billion, a $30 billion drop over the last decade, the Pew Research Center reports. Online newspaper ad sales grew to $3.5 billion, about $2 billion up over the last 10 years.

Dean Nelson, a professor of journalism at Point Loma Nazarene University, said the Transcript was able to survive for such a long time because of its bid board, where government agencies would post ads looking for contractors to do projects. Those bids are now easily accessible online.

“If you subscribed to the Daily Transcript then you had sometimes first shot at some bids for either county building projects or city building projects or things that were going out to bid for contractors,” said Nelson, who also worked at the Transcript in the 1990s. “I don’t know how many of them read the first couple of pages, which is what the reporters were putting out, but everybody was reading those deeper pages that had the bid board.”

Matt Hall, who worked at the Transcript in 2001 and 2002 and now serves as the president of San Diego’s Society of Professional Journalists, said those in the news field need to take the paper’s impending closure as another sign that more change must come.

“Its closure merits a reunion, a wake. But it also serves as a wakeup call for journalists everywhere. The industry isn’t going to survive on print and paywalls for long,” said Hall, the Union-Tribune’s public engagement director.

The Daily Transcript began publishing under its current name in 1886, when it rebranded from the National City Record, which began in 1882. William Burgess, his son, and a succession of owners managed the paper for its first 13 years.

In 1909, the Superior Court declared it a general circulation newspaper, and it became the city of San Diego’s official newspaper in 1920. The paper has been owned by the Revelle-Scripps family since 1986. Ellen Revelle, publisher under her death in May 2009, was the granddaughter of James E. Scripps, who founded the Detroit News. Her late husband, Roger Revelle, was director of the Scripps Institution of Oceanography, and a co-founder of University of California, San Diego. Their son, William, continues to serve as the paper’s chairman.

The Daily Transcript has a small but influential following. It had a daily print circulation of 6,506 during the six-month period ended Dec. 31, 2013, and its website had 88,545 unique visitors in January 2014, The Associated Press reported. ((The Union-Tribune has about 3 million monthly visitors.) Readers have an average annual household income of $342,700 and 80 percent are college graduates, according to the newspaper. Their average age is 49 years old.

Loomis did not immediately return a call seeking comment.

The Associated Press contributed to this report.

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A new version of The Daily Transcript will start publishing next week. — San Diego Union-Tribune file photo

The Daily Transcript, which is scheduled to cease publication next Tuesday following a 130-year run, will live on, thanks to the purchase of its name and masthead by the Los Angeles-based Daily Journal Corp., the newspaper announced Thursday.

While the Daily Journal did not buy the newspaper company itself, its purchase means it will be able to put out a print publication under the name of The Daily Transcript and as part of that, publish "public notice advertising," explained Transcript Publisher Robert Loomis.

The Daily Journal Corp., which operates small business and legal newspapers in California and Arizona, has hired four Transcript reporters and is expected to publish its first version of the new Transcript on Wednesday, Loomis said. Meanwhile, the Transcript's website, sddt.com, will continue indefinitely as the company searches for someone to buy the domain name and continue to operate the online site.

"What we are doing is going forward with the website, we held that back," Loomis said. "The majority of our revenue has come from the digital side of the house for the last couple of years, and when the decision to shut down was made, we had 6,000 paid web subscribers, and 1,500 subscribers to the paper. Our entire strategy for years has been to gradually eliminate the print side and go just to the web."

Daily Journal President Gerald Salzman declined to comment Thursday on the sale because "we are still making our plans." Salzman's formal announcement of its purchase also mentioned that it will also maintain a website known as sdtranscript.com.

Loomis said the Transcript, long known as a business-focused newspaper, is still retaining, for the time being, close to 50 staff members, down from 70. The company is also shopping the building it owns, as well as a parking lot across the street. It did not sell its web subscribers nor its digital archives but among the assorted assets the Daily Journal did buy were the bound volumes of the newspaper dating back to 1970, Loomis added.

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# Outreach Activities

## Classes
Classes regularly offered at the library - usually by the Reference Librarians or a Database Representative.

<table>
<thead>
<tr>
<th>Date</th>
<th>Branch</th>
<th>MCLE</th>
<th>Title/Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/9/15</td>
<td>Main</td>
<td>Y</td>
<td>Using CEB OnLaw by Suzanne Smith</td>
</tr>
</tbody>
</table>

## Lectures
Programs on special topics (frequently presented by outside speakers). These include things such as Beach Law and Us Housing Crisis.

<table>
<thead>
<tr>
<th>Date</th>
<th>Branch</th>
<th>MCLE</th>
<th>Title/Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/29/15</td>
<td>Main</td>
<td>Y</td>
<td>E-filing &amp; E-Service in San Diego Superior Court by Brooke Greene</td>
</tr>
</tbody>
</table>

## Promotional Programs
Programs that inform the public of the library's resources. Usually done by setting up an exhibit or display table at outside events. Includes Swearing-In ceremonies, farmers' markets, Discover Your Law Library, legislative outreach, etc.

<table>
<thead>
<tr>
<th>Date</th>
<th>Branch</th>
<th>Title/Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/8/15</td>
<td>NC</td>
<td>Using the SDL Website to Help Your Patrons- Introduce public library librarians to SDL website and sources available</td>
</tr>
<tr>
<td>9/9/15</td>
<td>Main</td>
<td>San Diego Probate Attorneys luncheon- SDCPLL was mentioned in their program and received copies of their Procedural Manual</td>
</tr>
<tr>
<td>9/17/15</td>
<td>Main</td>
<td>SDVLP Justice for All dinner- SDCPLL received an award</td>
</tr>
<tr>
<td>9/24/15</td>
<td>Main</td>
<td>SDCBA Student Reception – Represented Library at SDCBA event for law students.</td>
</tr>
</tbody>
</table>

## Legal Clinics
Free legal consultations organized by staff.

<table>
<thead>
<tr>
<th>Date</th>
<th>Branch</th>
<th>Title/Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/3, 9/10, 9/17, 9/24</td>
<td>SB</td>
<td>Consumer Law Clinic in partnership with LASSD</td>
</tr>
<tr>
<td>9/2, 9/9, 9/16, 9/23, 9/30</td>
<td>Main</td>
<td>Family Law Clinic in partnership with SDVLP</td>
</tr>
<tr>
<td>9/1, 9/8, 9/15, 9/22, 9/29</td>
<td>NC</td>
<td>Consumer Law Clinic in partnership with LASSD</td>
</tr>
<tr>
<td>Date</td>
<td>Location</td>
<td>Event Description</td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>--------------------------------------------------------</td>
</tr>
<tr>
<td>9/15/14</td>
<td>Main</td>
<td>Civil Appellate Self-Help Workshop <em>in partnership with California Court of Appeal, Legal Aid, and SDCBA</em></td>
</tr>
<tr>
<td>9/30/15</td>
<td>Main</td>
<td>Tax Clinic <em>in partnership with Legal Aid</em></td>
</tr>
<tr>
<td>Branch/Stage</td>
<td>Description of Problem</td>
<td>Follow Up/Comments</td>
</tr>
<tr>
<td>----------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------------------------------</td>
</tr>
<tr>
<td>Main In Process</td>
<td>9/1/2015-MAIN LAW LIBRARY: 1105 FRONT ST., 92101: One of the security cameras in the 3rd floor hallway is making an odd grinding noise. I believe it is camera 14. The image is flickering from black &amp; white, to color, to a completely black screen. <strong>Please contact Stephanie before coming to the site. 619-847-4894</strong> CWC</td>
<td>9/30/2015-camera replaced but needs to be adjusted/tilted up.</td>
</tr>
<tr>
<td>Main In Process</td>
<td>9/2/2015-MAIN LAW LIBRARY: 1105 FRONT ST., 92101: The north emergency exit door alarm has gone off spontaneously twice in the past couple weeks, one night at 1am resulting in a police dispatch then again yesterday evening at 6:20 while a staff member was in-house so a dispatch was avoided. Please check. Contact Stephanie Schweter (619.847.4894) or Chris Cox (619.865.7896)</td>
<td>9/7/2015-County security came out/investigated. Has been no further incidents, keeping open for a couple weeks.</td>
</tr>
<tr>
<td>Main In Process</td>
<td>9/2/2015-MAIN LAW LIBRARY: 1105 FRONT ST., 92101: Security cameras 4,6, &amp; 12 switched back to black &amp; white again. Point of contact: Stephanie @ C:619-847-4894 Original request REQ 2002718, WT-4007376</td>
<td>9/30/2015-4 &amp; 6 repaired/replaced, 12 went b&amp;w again, needs follow up.</td>
</tr>
<tr>
<td>Main In Process</td>
<td>9/16/2015-MAIN LAW LIBRARY: 1105 FRONT ST., 92101: One of the outside flood lights behind the metal facade (southwest corner of building facing Front St.) is blinking/flickering/out.</td>
<td>9/18/2015-CWC spoke w/ Dale DGS will need to contract for access. Will follow up. Discretionary decorative so not pressing.</td>
</tr>
<tr>
<td>EC In Process</td>
<td>9/16/2015-EL CAJON LAW LIBRARY: 250 E. MAIN STREET, 92020 (INSIDE COURTHOUSE): There are lights out in the back stacks area by window facing out on parking lot/street.</td>
<td></td>
</tr>
<tr>
<td>Main Complete</td>
<td>9/3/2015-MAIN LAW LIBRARY: 1105 FRONT ST., 92101: The northwest large pendant light over the front main staircase is out. We have a formal event booked for October 8th so we'd like to have it replaced at least by October 7th. Contact Chris 619.865.7896 if you need more info. CWC</td>
<td>9/8/2015-complete</td>
</tr>
<tr>
<td>Main Complete</td>
<td>9/22/2015-MAIN LAW LIBRARY: 1105 FRONT ST., 92101: Two of the red beluga lights behind the 1st floor front desk are out.</td>
<td>9/23/2015-complete</td>
</tr>
<tr>
<td>Main Complete</td>
<td>9/22/2015-MAIN LAW LIBRARY: 1105 FRONT ST., 92101: One of the 1st floor north emergency exit door alarms is chirping again like the battery is low. This may be the same door off the reading room that has gone off spontaneously a couple times recently (REQ 2003154 WT-4008442). CWC</td>
<td>9/23/2015-complete</td>
</tr>
<tr>
<td>Date</td>
<td>Location</td>
<td>Description</td>
</tr>
<tr>
<td>--------------</td>
<td>----------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>9/28/2015</td>
<td>MAIN LAW LIBRARY: 1105 FRONT ST., 92101</td>
<td>There are 6 of the canister lights out in the dropped wood ceiling in the NE 1st floor reading room.</td>
</tr>
<tr>
<td>9/16/2015</td>
<td>Vista (North County) Law Library: 325 S. Melrose Dr., Suite 300, 92081</td>
<td>The thermostat in the front, California, area of the library does not seem to be working. It's not displaying and there's no air movement.</td>
</tr>
<tr>
<td>9/29/2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9/17/2015</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Patron Compliments & Concerns

<table>
<thead>
<tr>
<th>Branch</th>
<th>Patron Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>North County</td>
<td>Today the Library helped me: ascertain what Tibetan medicine was and allowed me to contact my father – made me aware of lack of sufficient funding for our justice system which in turn is somewhat a lack of knowledge. Dana Dietact.</td>
</tr>
<tr>
<td>Date</td>
<td>9/17/15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Branch</th>
<th>Patron Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>North County</td>
<td>OMG Debra is the best! She opened my membership and was so friendly and knowledgeable. And she handled all sorts of people who came in and did it so well. Best librarian ever!</td>
</tr>
<tr>
<td>Date</td>
<td>9/24/15</td>
</tr>
<tr>
<td>Branch</td>
<td>Patron Comments</td>
</tr>
<tr>
<td>--------------</td>
<td>--------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>South Bay</td>
<td>Somehow I missed the “News” in the “Newsletter” that Chula Vista is only open on Thursdays! I came down last Monday to find out! ~ Sam Spencer</td>
</tr>
<tr>
<td>Date: 9-17-15</td>
<td></td>
</tr>
<tr>
<td>South Bay</td>
<td>I don’t use this library often, but when I need to use it, it is really important and the <strong>central law library is too busy!</strong> ~ Dennis Buckovetz</td>
</tr>
<tr>
<td>Date: 9-24-15</td>
<td></td>
</tr>
<tr>
<td>South Bay</td>
<td>The staff here at the South Bay muni court is very helpful and courteous. The law library hours have been reduced to the point that it is not accessible to all who have need for it’s use. The legal system is the last place to cut funding. ~ Greg Kirkland</td>
</tr>
<tr>
<td>Date: 9-24-15</td>
<td></td>
</tr>
</tbody>
</table>
### Patron Incident Reports

<table>
<thead>
<tr>
<th>Branch:</th>
<th>Brief Description of Incident:</th>
</tr>
</thead>
<tbody>
<tr>
<td>North County</td>
<td>Patron “Mary” repeatedly had trouble with following the printing instructions and because severely agitated. Several times, she rushed in front of patrons who had deposited cash in the ITC machines (used to pay for copies) and inserted her copy card which transferred the money to her copy card. Staff repeatedly tried to assist her with the printing process and admonish her to stop stealing patron’s money. Staff warned patron to calm down or she would have to leave. Patron eventually calmed down, left the building, returned later, and was told she could not print the rest of the day. Patron left.</td>
</tr>
<tr>
<td>Date:</td>
<td>9/3/2015</td>
</tr>
<tr>
<td>Police Notified?:</td>
<td>No</td>
</tr>
<tr>
<td>Action:</td>
<td>Patron left</td>
</tr>
<tr>
<td></td>
<td>Patron Incident 241</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Branch:</th>
<th>Brief Description of Incident:</th>
</tr>
</thead>
<tbody>
<tr>
<td>North County</td>
<td>Staff, who was staffing the branch by herself, returned from lunch to find the men’s restroom overflowing with water – almost 1 inch on the ground. An attorney had noticed the issue and turned off the faucet in the men’s restroom. The sink had been blocked. Water soaked the carpet in the hallway outside the men’s and women’s restroom. Staff contacted county maintenance who arrived within minutes with equipment to handle the small flood.</td>
</tr>
<tr>
<td>Date:</td>
<td>9/8/2015</td>
</tr>
<tr>
<td>Police Notified?:</td>
<td>No</td>
</tr>
<tr>
<td>Action:</td>
<td>County maintenance took care of water</td>
</tr>
<tr>
<td></td>
<td>Patron Incident 242</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Branch:</th>
<th>Brief Description of Incident:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Downtown</td>
<td>Staff was selecting books from a shelf when they dislodged a beer bottle left behind by a patron. The bottle shattered. No one was injured. Staff closed off the 2 stacks where there was glass. Janitorial staff cleaned up the glass. This was in the 2nd floor “C” stacks.</td>
</tr>
<tr>
<td>Date:</td>
<td>9/11/2015</td>
</tr>
<tr>
<td>Police Notified?:</td>
<td>No</td>
</tr>
<tr>
<td>Action:</td>
<td>Janitorial staff cleaned up broken glass</td>
</tr>
<tr>
<td></td>
<td>Patron Incident 243</td>
</tr>
<tr>
<td>Branch:</td>
<td>Brief Description of Incident:</td>
</tr>
<tr>
<td>----------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Downtown</td>
<td>2 patrons using computer stations 6 and 7 were disturbing other computer users with their talking. Staff warned the users to be quiet, to stop disturbing other users, and that there were other areas where they could go if they needed to discuss matters. 20 minutes later the same 2 patrons were again disturbing other users. Staff noticed that the users were not conducting legal research and warned them again to be quiet and that they had to have discussions in another area of the library. Patron on station 7 became severely disruptive at that point, stating that he would sue the security staff, library staff, and the library because he was being discriminated against. Staff asked patron to leave because he was disrupting library patrons. Patron stated that he would not leave and staff warned that they would have to call police if he stayed. Patron began to talk loudly into his phone about discrimination, but he gathered his belongings and left without the police being called. Patron Incident 244</td>
</tr>
<tr>
<td>North County</td>
<td>Patron known as “Mary” (See Patron Incident 241 above) was having difficulty with the ITC machine which distributes or adds money to copy cards – card would not come out. Patron stated that she always had trouble because staff at the Library and Court were watching all her movements and tracking her with bar codes. Staff attempted to calm patron down by fixing the machine and offering her a replacement copy card. Mary stated that staff was trying to track her. Mary tried to interfere with attempts to restart the machine. Mary was warned to stop interfering with library equipment or she would have to leave. Mary calmed down and made copies before leaving the library. Patron Incident 245</td>
</tr>
<tr>
<td></td>
<td>July</td>
</tr>
<tr>
<td>----------</td>
<td>------</td>
</tr>
<tr>
<td><strong>Gate Count (# of people)</strong></td>
<td></td>
</tr>
<tr>
<td>East</td>
<td>186</td>
</tr>
<tr>
<td>Main</td>
<td>4544</td>
</tr>
<tr>
<td>North</td>
<td>1217</td>
</tr>
<tr>
<td>South</td>
<td>481</td>
</tr>
<tr>
<td><strong>Circulation (# of items checked out, renewed, &amp; put on hold)</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>East</td>
<td>6</td>
</tr>
<tr>
<td>Main (500, 125)</td>
<td>519</td>
</tr>
<tr>
<td>North (400)</td>
<td>157</td>
</tr>
<tr>
<td>South</td>
<td>5</td>
</tr>
<tr>
<td>Via Web (807)</td>
<td>231</td>
</tr>
<tr>
<td></td>
<td>918</td>
</tr>
<tr>
<td><strong>Material Used In House (RUSE3)</strong></td>
<td></td>
</tr>
<tr>
<td>East</td>
<td>24</td>
</tr>
<tr>
<td>Main</td>
<td>927</td>
</tr>
<tr>
<td>North</td>
<td>656</td>
</tr>
<tr>
<td>South</td>
<td>52</td>
</tr>
<tr>
<td></td>
<td>1659</td>
</tr>
<tr>
<td><strong>Memberships (new &amp; renewed)</strong></td>
<td></td>
</tr>
<tr>
<td>East</td>
<td>0</td>
</tr>
<tr>
<td>Main</td>
<td>25</td>
</tr>
<tr>
<td>North</td>
<td>5</td>
</tr>
<tr>
<td>South</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>30</td>
</tr>
<tr>
<td><strong>Patron Inquiries</strong></td>
<td></td>
</tr>
<tr>
<td>East</td>
<td>69</td>
</tr>
<tr>
<td>Main</td>
<td>1707</td>
</tr>
<tr>
<td>North</td>
<td>939</td>
</tr>
<tr>
<td>South</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>2815</td>
</tr>
<tr>
<td><strong>Referrals</strong></td>
<td>46</td>
</tr>
<tr>
<td><strong>Tours &amp; Classes (# of attendees)</strong></td>
<td></td>
</tr>
<tr>
<td>East</td>
<td>0</td>
</tr>
<tr>
<td>Main</td>
<td>5</td>
</tr>
<tr>
<td>North</td>
<td>2</td>
</tr>
<tr>
<td>South</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>7</td>
</tr>
<tr>
<td><strong>Lectures &amp; Special Events (# of attendees)</strong></td>
<td></td>
</tr>
<tr>
<td>East</td>
<td>0</td>
</tr>
<tr>
<td>Main</td>
<td>95</td>
</tr>
<tr>
<td>North</td>
<td>6</td>
</tr>
<tr>
<td>South</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>113</td>
</tr>
</tbody>
</table>

* Circ numbers for July revised after a systems check.
Summary
El Cajon’s and Chula Vista’s daily patron inquiries rebounded from historic lows – 24 for El Cajon, 15 for Chula Vista. However, the branches are only open 1 day a week so we should expect greater fluctuations with the present schedule.
Vista has continued its strong performance – 8 months in a row around 50 patron inquiries a day.
Downtown saw 69 daily inquiries.
Overall, total inquiries were about much lower than in 2014, but the library was open 10.5 fewer days this September – 61.5 days in 2014 and 51 in 2015.

Downtown’s patron inquiries this month were within the range of typical totals for 2015 – 69 per day. The gate count was back to the consistent 190 to 203 of the last 9 months, with 190. This year’s gate counts are similar to FY 2012-13 and earlier years.
Vista’s patron inquiries were consistent with 50 per day while the gate count was consistent with 72 daily patrons.
El Cajon saw its patron inquiries bounce up to 24 per day. The gate count was not reported.
Chula Vista changed its schedule during the month and is now open one day a week (Thursday). It averaged 15 inquiries compared to 49 patrons per 8 hours.
Patron Inquiries:
Chula Vista (15 per day) and El Cajon (24) had better than normal months, but since they are open only one day a week, expect fluctuation. Vista continued its series of strong months (50 per day). Downtown (69) dropped slightly, but is within expectations. Downtown and Vista are near their historical averages.

Gate Count:
Compared to the average of the last 3 Septembers, Downtown was even, Vista was 15% lower, Chula Vista was 32% lower. Compared to just September 2014, Main was slightly higher and Vista was slightly (7%) lower. Chula Vista was 37% lower. Chula Vista normally hosts vaccinations in September, but did not this year which explains the lower totals. El Cajon did not report their gate count.
Patron Inquiries Details:

**Downtown San Diego** answered 1585 in September 2015, 23 days. Per day: 69
Last year, they answered 1667 in September (74 per day) and averaged 2022 (92 a day) over the last 3 years.
Last month, August 2015, was 1769. Per day: 75
Downtown was 6% lower than its September 2014 daily totals.

**El Cajon** answered 122 in September 2015, 5 days. Per day: 24
Last year, they answered 225 in September (20 per day) and averaged 610 (36 a day) over the last 3 years.
Last month, August 2015, was 20. Per day: 7
El Cajon was 20% higher than its September 2014 daily totals.

**Vista** answered 950 in September 2015, 19 days. Per day: 50
Last year, they answered 992 in September (52 per day) and averaged 1004 (51 a day) over last 3 years.
Last month, August 2015, was 932. Per day: 49
Vista was the same as its September 2014 daily totals.

**Chula Vista** answered 59 in September 2015, 4 days. Per day: 15
Last year, they answered 398 in September (44 per day) and averaged 575 (38 a day) over the last 3 years.
Last month, August 2015, was 48. Per day: 10
Chula Vista was 66% lower than its September 2014 daily totals.

Gate Count Details:

**Downtown** had 1585 patrons enter its gates. Per day: 190. This is about the same as the average of the previous three Septembers: 195. The gate count increased 5% compared to September 2014.

**El Cajon** had ?? patrons enter its gates. Per day: ?? This is about ?? lower than the average of the last 3 Septembers: 63. The gate count ?? compared to September 2014.

**Vista** had 1377 patrons enter its gates. Per day: 72. This is about 15% lower than the average of the last 3 Septembers: 85. The gate count decreased 7% compared to September 2014.

**Chula Vista** had 195 patrons enter its gates. Per 8 hours: 49. This is about 32% lower than the average of the last 3 Septembers: 72. The gate count decreased 37% compared to September 2014.

Days Open

**September 2015** – Downtown San Diego was open 23 days, Vista was open 19 days. El Cajon was open 5 days. Downtown San Diego’s total includes 4 Saturdays when the library is open a half day.
Vista’s totals include 4 Fridays when they were open half days. Chula Vista was open 4 half days and 2 full days for 4 equivalent days. El Cajon is open on Wednesdays and Chula Vista is open on Thursdays.
The Library was closed for Labor Day.