



Meeting of Wednesday, May 17, 2017 • 12:15 P.M.
San Diego Law Library
1105 Front St., San Diego, CA 92101

AGENDA

- 1) **Call to Order**
- 2) **Opportunity for General Public Comment**
- 3) **Minutes of Previous Meetings**
 - A. Approval of Minutes of April 19, 2017
- 4) **Financial Report**
 - A. March 2017 Financial Report
 - B. Budget
 - C. Resolution to Approve an Update to Chase Bank Safe Deposit Box Information (Action Item)
- 5) **Patron Rules of Conduct**
- 6) **Staff Insight: Q&A**
 - A. Victor Glover, Library Associate
- 7) **Other Reports**
 - A. Foundation Liaison Report (Judge Gill, Low)
 - B. Legislative Committee (Adkins)
 - C. Membership Committee (Adkins)
- 8) **Director's Report**
 - A. Library Update
 - (1) "What's New?" ...at the Law Library
 - (2) County Connections
 - (3) Self Help Center
 - (a) New Concept for Branding & Marketing
 - B. Law Library press & praise
 - C. Outreach activities
 - D. Facilities maintenance reports
 - E. Patron compliments/ complaints
 - F. Incident reports
 - G. Internet/Web Report
 - H. Monthly Activity Report
- 9) **Board Member Reports**
 - A. Any new business not an Agenda Item.
- 10) **Adjournment**

*****Items with asterisks will be discussion items only*****

Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at (619) 531-4449. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904

San Diego County Public Law Library
Board of Trustees
San Diego Law Library
1105 Front Street, San Diego, CA 92101
May 17, 2017 • 12:15 p.m.

AGENDA SUMMARY AND ACTION REQUESTED

NO.	ITEM	SUMMARY	RECOMMEND
1. 1	Call to Order		Action.
2.	Opportunity for General Public Comment		N/A
3.	Minutes of Previous Meetings	A. Approval of Minutes of April 19, 2017	Action.
4.	Financial Report	A. March 2017 Financial Report	Information.
		B. Approval of 2017-2018 Budget	Action.
		C. Resolution to Approve an Update to Chase Bank Safe Deposit Box Information	Action.
5.	Patron Rules of Conduct	A. Review & Revise the SDLL Patron Rules of Conduct	Action.
6.	Staff Insight: Q&A	A. Victor Glover, Library Associate	Information.
7.	Other Reports	A. Foundation Liaison Report (Judge Gill, Low)	Information.
		B. Legislative Committee (Adkins)	Information.
		C. Membership Committee (Adkins)	Information.
8.	Director's Report	A. Library Update	Information.
		(1) "What's New?" ...at the Law Library	Information.
		(2) County Connections	Information.
		(3) Self Help Center Concept	Information.
		B. Law Library press & praise	Information.
		C. Outreach activities	Information.
		D. Facilities maintenance reports	Information.
		E. Patron compliments/ complaints	Information.
		F. Incident reports	Information.
G. Internet/Web Report	Information.		
		H. Monthly Activity Report	Information.
9.	Board Member Reports	A. Any new business not an Agenda Item.	Information.
10.	Adjournment		Action.