



Board of Trustees

Meeting of Wednesday, December 14, 2016 • 12:15 P.M.

San Diego Law Library

1105 Front St., San Diego, CA 92101

AGENDA

- 1) **Call to Order**
- 2) *** Opportunity for General Public Comment**
- 3) **Minutes**
 - a. Previous Meeting of November 16, 2016.
- 4) **Financial Report**
 - a. October 2016 Finance Report
- 5) **Board Terms**
 - a. Information on expiring Board Terms
- 6) **Calendar Approvals**
 - a. Law Library Holidays and Board Meeting Calendar Approvals.
- 7) **Staff Insight Q & A**
 - a. Chris Cox, Business System Analyst
- 8) **Statement of Economic Interests (Form 700)**
 - a. Filing begins in January and deadline is on April 1st each year.
- 9) **Other Reports**
 - a. Foundation Liaison Report (Judge Gill, Low)
 - b. Legislative Committee (Adkins)
 - c. Membership Committee (Adkins)
- 10) **Director's Report**
 - a. Library Update
 - *"What's New? ...at the Law Library"*
 - b. Law Library press & praise
 - c. Outreach activities
 - d. Facilities maintenance reports
 - e. Patron compliments/ complaints
 - f. Internet/Web Report
 - g. Incident reports
 - h. Monthly Activity Report
- 11) **Board Member Reports**
- 12) **Adjournment**

*****Items with asterisks will be discussion items only*****

At the beginning of the meeting, the presiding officer will ask if Board members or members of the public wish to pull other items for discussion. Items not pulled for discussion are passed in a consent resolution at the beginning of the meeting. **Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at (619) 531-4449.** Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904

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AGENDA SUMMARY AND ACTION REQUESTED

NO.	ITEM	SUMMARY	RECOMMEND
1.	Call to Order		Action.
2*.	Opportunity for General Public Comment		N/A
3.	Minutes of Previous Meetings	A. Approval of Minutes of November 16, 2016	Action.
4.	Financial Report	A. October 2016 Financial Report	Information.
5.	Board Terms	A. Information on expiring Board Terms	Information.
6.	Calendar Approvals	A. Law Library Holidays and Board Meeting Calendar Approvals.	Action.
7.	Staff Insight: Q&A	A. Chris Cox, Business Systems Analyst	Information.
8.	Statement of Economic Interests (Form 700)	A. Filing begins in January and deadline is on April 1st each year.	Information.
9.	Other Reports	A. Foundation Liaison Report (Judge Gill, Low)	Information.
		B. Legislative Committee (Adkins)	Information.
		C. Membership Committee (Adkins)	Information.
10.	Director's Report	A. Library Update	Information.
		• <i>"What's New?" ...at the Law Library</i>	Information.
		B. Law Library press & praise	Information.
		C. Outreach activities	Information.
		D. Facilities maintenance reports	Information.
		E. Patron compliments/ complaints	Information.
		F. Incident reports	Information.
G. Monthly Activity Report	Information.		
11.	Board Member Reports	A. Any new business not an Agenda Item.	Information.
12.	Adjournment		Action.